

## Child Protection Procedure for Students

Student who thinks and feels that he/she is abused or at risk/in danger can disclose to the designated Safeguarding staff such as the Head of Student Support, HOS, Nurse and Doctor.

The Designated Safeguarding Staff will listen to the student without displaying shock and disbelief. She will record the date, time and non-verbal behavior or words used by the student.

The Designated Safeguarding Staff will treat the matter confidentially but if it is necessary, she will refer the case to the Principal(Child Protection Officer) for further action.

The Principal (Child Protection Officer) may notify the parents if needed or report to the School Board for guidance and support action.

For serious cases, the Principal(Child Protection Officer) in consultation with the School Board will escalate the case to the Police or the MOE Child Protection Unit