

DISCIPLINE POLICY

The vision of the school is “to reflect the Islamic Faith”. Love involves care and compassion and seeks the best for the other person. Love also involves discipline and correction and as such it is the policy of the school to uphold high standards in a firm but caring manner. Through this, we seek the best for every student in our care. We seek to provide an atmosphere in which each student can develop academically, intellectually, morally, physically, socially and spiritually. Students at RAKAA can expect to have an excellent education without being hampered by others. It is our view that the best way to encourage good standards of behavior is to lead by example, to establish and encourage role models within the school and to make expectations clear.

This policy sets out the principles and procedures relating to discipline at RAKAA. It is essential that staff read and keep to hand other guidance and policies relating to more specific aspects of discipline within the school. **To reinforce this policy, Student Behavior Policy outlining expectations is also created and A Positive Behavior for Learning/ PBL process is being followed strictly.**

Rewards

The positive aspects of praise and reward should have great emphasis at RAKAA.

Praise should be used, where it is deserved, by all members of staff. Students should be encouraged regularly and kept informed of good progress where it is present. It is good practice to regularly thank groups and individuals for their hard work and commitment to the school.

Students should be awarded merits when very good behavior or very good work is in evidence. Students receive merit certificates for achieving a number of merits and may receive commendations for outstanding work and behaviour. Using Class Dojo or Microsoft TEAMS PRAISE Rewards gives immediate feedback to students and parents. We use this particularly for the younger children. From time to time a Principal’s Commendation may be awarded by the Principal for highly praiseworthy actions. Staff should also consider writing to parents or contacting them by phone where very high achievement or very commendable behaviour is in evidence.

Classroom Behaviour

Behaviour in the classroom should be exceptionally good. Students are expected to work in a calm, ordered environment prescribed by the teacher and must demonstrate respect for the teacher and the other students in the class.

The class teacher is responsible for ensuring good behaviour in the classroom and should do so by establishing firm expectations and boundaries and by following the guidelines displayed in their classrooms. When students misbehave in the classroom, they should be confronted by the teacher who is expected to use a range of appropriate and effective punishments or sanctions which will enable the student to become more disciplined and work within the expectations set out by the school.

It is entirely acceptable for the member of staff to deal with classroom behaviour matters through dialogue with the student(s) concerned as long as the problem is resolved and the student(s) do not continue to disturb the teaching of the lesson.

Where a student demonstrates a consistent lack of respect for a particular member of staff, or for other students, he or she will be subject to the school's serious behaviour policy.

Behaviour at other times in school

We expect very high standards of behaviour from all students as they move around the school, enjoy break times, use the toilet facilities and take part in activities.

- ✚ Staff are responsible for the behaviour of students in the school whether or not they are taking part in a supervision duty at that time.
- ✚ Staff should also check uniform irregularities at all times.
- ✚ Staff should be uncompromising yet apply a light touch; in dealing with issues in the corridor where it is often most appropriate to remind students of what is expected of them as they move throughout the school.

Students must respect the fabric of the school. There are therefore a number of rules relating to eating inside, litter, graffiti and chewing gum. Appropriate punishments and sanctions should be used in dealing with these matters.

Persistent poor Behaviour – Procedure

- ✚ Students must always be on their best behavior
- ✚ Students must deal with members of staff and each other with respect, courtesy and integrity
- ✚ Students must follow the agreed school and classroom rules and regulations
- ✚ Students must be responsible for their actions if they choose to ignore the rules
- ✚ Ignoring school and class rule results in consequences agreed upon in class
- ✚ If a student chooses to ignore one or more rules, the teacher follows the procedure displayed on the classroom chart
- ✚ If a student continues to ignore the rules after the teacher has gone through class procedures, the name of the student goes to the Behavioral Check List (BCL)
- ✚ The BCL is submitted to the HOS who will then deal with the student.

- ✚ The HOS convokes the student
- ✚ The HOS discusses with the student the impact of their actions and record the meeting outcomes
- ✚ If the name of the students is recorded again on the BCL, the HOS sets a contract with the student
- ✚ A student who is on a disciplinary contract needs to improve their behavior
- ✚ If a student chooses to breach the disciplinary contract, the HOS convokes parents for a Behavioral Modification Intervention (BMI)
- ✚ If a student chooses to divert from the BMI s/he receives a lunch detention
- ✚ If after a lunch detention the student chooses to divert from the BMI s/he receives a one hour after-school detention on Sunday
- ✚ If after a lunch detention the student chooses to divert from the BMI s/he receives a Saturday detention

If after Saturday detention the student chooses to divert from the BMI parents are convoked again to meet with a disciplinary committee headed by the HOS to determine the appropriate course of actions

Behaviour on school trips

Students must behave exceptionally when representing the school by attending a school visit, fixture, residential or other external event. Staff are responsible for ensuring that this is the case. Where students are in breach of this policy, they may be prevented from taking part in further off-site activities and, depending on the nature of the behaviour, may be subject to the serious behaviour policy.

Serious Behaviour

Where a student behaves in an extreme way or shows regular and sustained disregard for the school rules and the core values which underpin them, it will become necessary to work in a more focused and formal manner. In this situation, the incident (or situation) should be logged, the homeroom teacher notified, and the parents contacted. Students will be provided with clear targets for improvement and a timescale by which they should be achieved. In most cases a substantial punishment or sanction will be applied by the school which should be tailored (where possible) to the particular student.

Suspension

Where the above course of action has not led to positive change then the decision to suspend a student will be made. Decisions regarding suspension must be agreed with members of the School Board.

Parents should understand that a suspension from school is a warning that should the student concerned continues to demonstrate negative behaviour he or she may be recommended for expulsion.

Related Links:

MOE Discipline Policy

<https://rakaa.sch.ae/files/MOE%20discipline%20policy.pdf>

MOE Student Code of Conduct

<https://www.moe.gov.ae/Ar/Legislation/Documents/851.pdf>

RAKAA Student Behavior Policy

https://rakaa.sch.ae/files/Student%20Behavior%20Policy_24-06_2018.pdf

PBL Process

<https://rakaa.sch.ae/files/PBL%20Process.pdf>